**How to Apply to College or University in BC**

1. Go to <http://educationplannerbc.ca>

This is a great site for planning and searching for after high school options for further schooling. The SEARCH option is great for getting information on which schools offer the programs you may be interested in. From here you can also get more specific information about entrance requirements to those programs and will link you to the school’s website fro even more information.

1. When you are ready to apply, click on the APPLY ONLINE box on the main screen.

Follow the instructions for signing up for an EducationPlannerBC Account. You will need your 9-digit PEN. This is the number that identifies you as a BC student and is on your report card. Mrs. Luteijn or any of your teachers can access this number from MyEdBC.

1. After you fill in your PROFILE, select an institution (notice that UBC, BCIT, UVIC and Royal Roads Universities have external applications and do not use EducationPlannerBC, however, there are links to those schools to apply at their sites). There are also links to some private institutions from this page.
2. Fill in any additional information the school is asking, like what program you are applying to. In order to complete your application you will need a credit card. If your parents do not have one (or don’t trust you with it!) you can purchase a VISA or MASTERCARD gift card from a grocery or drugstore and that will do, just make sure you have enough $$ on the card.
3. After you apply you should receive an email confirmation within the next couple of days. Be sure to check your emails frequently and read your emails through line by line so you do not miss any important dates or instructions for your next steps. Some people create a special email just for applying, so the emails back from the institution do not get lost among all your other emails and SPAM.
4. Your next step is to arrange to have your marks (transcripts) accessible for the school(s) you applied to. You need to get yourself a BCeID … read on ….. ☺